

## MINUTES

1. Call to order 3:30 pm. Welcome Members in attendance: David Shackleton, Holly Wilkinson, Sue Hughes, Nadine Trottier, Jody Keon, Samantha Frey, Anne-Marie Puccini. Regrets: Deb Cavanaugh, Allyson Van Impe

2. Approval of Regular Meeting Agenda. Holly approved, Sue seconded.

3. Approval of minutes from previous Regular Meeting November 18<sup>th</sup>, 2020. Approval will be delayed until the following meeting due to distribution delay.

### 4. Reports

#### a. Chair Report – David.

Update from Council of Councils. \$450,000 deficit was approved to use for additional teacher salaries and other covid related expenses. The land adjacent to Lawrence Grassi will be allocated to an affordable housing scheme for Canmore families to create a legacy building. The Pauw foundation, in lieu of their support for outdoor programs that have been cancelled, funded school fees across the division with a \$400,000 grant.

#### b. Principal's Report – Nadine, Jody

- **COVID Update:** We are very happy to have all students back with us for face to face learning. We have heard positive comments with regards to the online learning that took place the week of Jan. 11th. Since the fall, we had 3 students who tested positive with no classroom transmission. We sent another kindergarten class home as a precautionary measure. In all of these instances, parents were quick to respond to pick up their children and teachers promptly shifted their teaching to online learning the same day, or the following day the notification was sent home. Protocol update: therapists will be allowed to come to work face to face with kindergarten students and students who have medical needs.
- **AHS Audit:** once you have a student testing positive in your school, AHS schedules an audit with the school to ensure we are following the proper safety COVID protocols. They audited BES on Dec. 3rd and reported the following: their findings reassured us as a staff that we have appropriate protocols in place to keep everyone safe, as best as we can. They provided minor things to be mindful of such as being clear on when to use BETCO cleaner vs bleach disinfectant and to remind all supervisors to wear their masks during supervision, which we are already doing. We questioned if garage doors in between classes should be opened in order for supervisors to roam in between classes and that would be ok. We have reminded all staff and students about our protocols, especially for supervisors to not stay in a class for more than 15 minutes.
- **Online Christmas Concert:** We had great success in collaborating with the Banff Centre to be featured in their online Christmas concert and our staff added to it with a little Bobble Head Christmas performance.

- **Half-Day Friday: Staff Professional Development:** teachers are joining ERS online to attend 4 sessions provided by Calgary Consortium on the topic of using the SeeSaw Platform as a formative assessment tool.
- **Report Card:** Teachers have been working hard on the report cards that are scheduled to be ready for parents to view on Parent Portal on January 29th.
- **Kindergarten Registrations:** These went out to the public early this year and we already have 32 families registered at BES! A video will also come out shortly as a reminder, and to promote our program.
- **Google Chats and Meets:** As we continue our journey within COVID and learning from home and the classroom, we are constantly evaluating the impacts this has on learning. We are also reviewing and examining the effectiveness of tools being used by both students and staff. It has come to our attention that Google Meet and chats were not used for educational purposes. We have seen issues arise with students both in and outside of class time; especially with many of our younger aged students and at this time we feel that it is important to respond to this. In light of this, the District has made the decision of shutting down access including creating Google Meet sessions and Chat for students K-6. This aligns with agreements we have within Google Enterprise that state that students at this age should not have access to Meets/Chat; just as other social communication apps have a 13 years of age guideline. Students will see the Meet feature to join meetings they have been invited to by teachers. Teachers will continue to focus on digital citizenship to assist students with their journey around acceptable educational use and be sure to supervise and follow up on your class expectations that have been set for in class use.

b. Teacher Report – no report

c. School and Family Wellness Worker Report – no report

d. Treasurer Report – Holly. Financial report attached to minutes. Not much to report. Purdy's fundraiser and TOB grant provided income, while an outstanding invoice to the Avalanche safety program for grade 8 last year, as well as replacement of gym equipment that was used in class were expenditures. As we will not likely be able to run the hot lunch program this year, Holly suggested we refund all held fees. Anne-Marie made a motion that we refund all fees for this fiscal year, with the option of donating the fees to food for learning within BES. All in favour. Motion passed. Holly will work with Joanne Geyer to determine the best way for families to pick up cheques.

e. Hot Lunch Report – Sue. Cannot run program this year.

f. Home School Learning Liaison Report – Anne-Marie. No report other than her 11 year old is begging to go to school for the first time ever 😊

5. Nominations open for the following positions: None made

a. Vice-Chair

b. Grade/Division Reps

c. Fundraising Liaison

6. Other items

a. Request for funding for Cristin Geestman's Wilderness First Aid Recertification. Cristin feels the better she is qualified to manage wilderness emergency situations, the safer our students are. CRPS requires her to have the 40-hour cert, at her own expense, to run Nature Explorers. The course required is \$515. David made the motion to support this course with a \$400 from

BES council. All in agreement. Motion passed. Cristin will be advised to contact Holly for a cheque.

7. Next meeting: Regular Meeting February **24<sup>th</sup>** (note: not 3<sup>rd</sup> Wednesday), 3:30 pm, Google Meet

8. Adjourn 4:30

**Banff Elementary School Council  
Balance Sheet  
As of December 31, 2020**

**ASSETS**

**Current Assets**

**Chequing/Savings**

1000 · BMO Chequing 8226-408 79,702.14

1100 · BMO GIC 25,000.00

1200 · Petty Cash on Hand 58.65

Total Chequing/Savings 104,760.79

1300 · Accounts Receivable 250.50

Total Current Assets 105,011.29

**TOTAL ASSETS 105,011.29**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable (Hot Lunch credits) 14,439.50

2100 · Payable to BES 2,353.50

Total Current Liabilities 16,793.00

**Equity**

3200 · Prior Year Retained Earnings 87,408.98

Net Income 809.31

Total Equity 88,218.29

**TOTAL LIABILITIES & EQUITY 105,011.29**

**Banff Elementary School Council**  
**Statement of Income and Expense, Budget vs.**  
**Actual**

**As of December 31, 2020**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
<b>Income</b>			
4100 · Interest Revenue	-	-	-
4300 · Fundraising Rev. (net of costs)	1,065.37	2,000.00	(934.63)
4400 · Hot Lunch Revenue (net of cost)	-	20,000.00	(20,000.00)
4500 · Donations Received	-	-	-
4600 · Grant Revenue	<u>935.00</u>	=	<u>935.00</u>
<b>Total Income</b>	2,000.37	22,000.00	(19,999.63)
<b>Expense</b>			
<b>6100 · Mountain Living</b>			
6110 · Nature Explorers	-	2,000.00	(2,000.00)
6120 · Outdoor Pursuits	<u>250.00</u>	=	<u>250.00</u>
<b>Total 6100 · Mountain Living</b>	250.00	2,000.00	(1,750.00)
<b>6200 · Transportation/Entrance Fees/PD</b>			
6201 · Mtn Living-Trans/Fees/PD	-	1,000.00	(1,000.00)
6210 · Creativity & Events-Trans/Fees	=	<u>500.00</u>	<u>(500.00)</u>
<b>Total 6200 · Transportation/Entrance Fees/PD</b>	-	1,500.00	(1,500.00)
<b>6300 · Creativity &amp; Events</b>			
6310 · Music	-	3,500.00	(3,500.00)
6320 · Arts, Theatre, Creativity	-	200.00	(200.00)
6330 · Events	=	=	=
<b>Total 6300 · Creativity &amp; Events</b>	-	3,700.00	(3,700.00)
<b>6400 · Curriculum Enhancements</b>			
6410 · Supporting Learners (BES-based)	941.06	2,300.00	(1,358.94)
6420 · Enhancing Learning	=	<u>2,000.00</u>	<u>(2,000.00)</u>
<b>Total 6400 · Curriculum Enhancements</b>	941.06	4,300.00	(3,358.94)
<b>6500 · Administration</b>			
6510 · Parent Council Admin/Mtg costs	=	<u>400.00</u>	<u>(400.00)</u>
<b>Total 6500 · Administration</b>	=	<u>400.00</u>	<u>(400.00)</u>
<b>Total Expense</b>	<u>1,191.06</u>	<u>11,900.00</u>	<u>(10,708.94)</u>
<b>Net Income</b>	<u>809.31</u>	<u>10,100.00</u>	<u>(9,290.69)</u>