

Banff Elementary School Council
PO Box 748, 325 Squirrel St,
Banff, AB T1L 1K1



June 1st, 2021

Dear Parents and the Wider School Community,

As a parent, guardian or primary caregiver of a child enrolled at BES you are a member of the BES Council, along with Principal, Teacher representatives and other members of the school community. As such you are very welcome and hereby invited to join Council meetings and take part in the numerous activities and projects organised by the Council and help represent the parent perspective.

You really can, and should, have a positive impact of the quality of your child's experience at BES, and this is a great opportunity for you to really make a difference.

Please join our Annual General Meeting at 3:30pm Wednesday June 16th. See below for the draft Agenda and Google Meet link and feel free to join a few minutes early to say hello.

Note: there are several 'Executive' positions open for next year, so please send me your nominations.

Email me drshackleton@gmail.com or bes.info@crps.ca with any questions, comments or additional talking points for the agenda.

Please see our website (<https://bes.crps.ca/school-council>) for more details, and join our private Facebook group (<https://www.facebook.com/groups/Banff.Elementary.School.Council/>) which aims to foster communication and discussion between members.

Yours sincerely,

A handwritten signature in blue ink that reads "D. R. Shackleton". The signature is written in a cursive style with a long horizontal line extending to the right.

David R Shackleton
Chair
BES Council
Email: drshackleton@gmail.com

Banff Elementary School Council
Annual General Meeting
3:30pm Wednesday, June 16th, 2021

Google Meet: <https://meet.google.com/rut-mevh-dfd>

Or dial: +1 647-736-6507 PIN: 908 403 740#



AGENDA - DRAFT

1. Call to order & Introductions
2. Approval of AGM Agenda
3. Approval of minutes from last year's AGM on May 19th, 2020
4. Reports
 - a. Chair report – David
 - b. Principal report – Nadine/Jody
 - c. Treasurer report
 - Approval of the final 2019/2020 Financial Statement as at year end June 30, 2020
 - Appoint an auditor of the 2019/20 Financials
 - Approve the 2021/22 Budget
5. Election of Officers (please see our Standard Operating Procedures for details of roles (<https://bes-crps.rallyonline.ca/download/346546>)
 - a. Vice-Chair
 - b. Secretary
 - c. Grade Representatives
 - d. Fundraising Lead
 - e. Members at Large
6. Other items
 - a.
 - b.
 - c.
7. Next meeting: Regular Meeting June 16th, following the AGM, same Google Meet
8. Adjourn